

# Setouchi Triennale 2019 Application Form

Please complete this form and attach it to your proposal.

Each project proposal requires a separate form – please make copies for multiple submissions.

Project Information
Please circle the number of the appropriate category. 1. Site-specific work 2. Site-specific performance and event (projects including residency available as their theme) 3. Project facilitating interaction and exchange 4. Food project (using local ingredients and collaborating with local people) 5. Project that promotes local culture through “craft” 6. Other( )
Please give a simple explanation of the project within 50 words.

Applicant Information
Groups should list details of the group representative here, and list all other members' names.
Group Name: Name:
Date of Birth (Y/M/D):     /     /     Gender: <input type="checkbox"/> M <input type="checkbox"/> F
Nationality: Birthplace: Principal Place of Artistic Activity:

Contact Details
For groups, please write the contact details of the group representative.
Address:
Home Telephone:
Cell Phone:
Fax:
E-mail:

Application Fee
Payment Method (please check one)
<input type="checkbox"/> ① Postal money transfer (please attach a copy of the money transfer sheet to the end of the submitted documents) ※only for those who live in Japan
<input type="checkbox"/> ② PayPal (please attach a printout of the completed payment screen to the end of the submitted documents)

For the Secretariat use only
Date of Receipt :
Application Number:

Address for Submission : Setouchi Triennale Executive Committee Office  
Takamatsu Passenger Terminal Building 3F, 1-1, Sunport, Takamatsu, Kagawa, 760-0019, JAPAN

## Setouchi Triennale 2019 Call for Art Proposals

Deadline: Must be received by January 31, 2018 (Wed.)

Contents: Art projects for Setouchi Triennale 2019

Dates of Setouchi Triennale 2019:

Spring: April 26 (Fri.) – May 26 (Sun.) | 31 days

Summer: July 19 (Fri.) – August 25 (Sun.) | 38 days

Autumn: September 28 (Sat.) – November 4 (Mon.) | 38 days

Venues:

Naoshima, Teshima, Megijima, Ogijima, Shodoshima, Oshima, Inujima,

Shamijima, Honjima, Takamijima, Awashima, Ibukijima, Takamatsu Port, Uno Port

Organized by: Setouchi Triennale Executive Committee

# Guidelines for Applicants

Contents	<p><b>We are calling for site-specific art projects utilizing the local resources of each venue of the Setouchi Triennale 2019.</b></p> <p>Project Categories:</p> <ol style="list-style-type: none"> <li>1. Site-specific work Works using the piers / Works with the theme of the island's nature and history Works using the alleys and streets / Works using the island's vacant house</li> <li>2. Site-specific performance and event (projects including residency available as their theme)</li> <li>3. Project facilitating interaction and exchange Exchange between islanders on different venues / Exchange between the artist and islanders Exchange between volunteers and visitors, etc.</li> <li>4. Food project (using local ingredients and collaborating with local people)</li> <li>5. Project that promotes local culture through "craft"</li> <li>6. Other: Open proposals</li> </ol>
Applicant Qualifications	<p>Anyone that understands the objectives of the Setouchi Triennale. Anyone that can temporarily stay at the site and collaborate with local residents (as their project plan may require).</p> <p>※For projects in above categories 2 or 3, the selected applicants may be requested to stay on site in order to perform their project during the Triennale period. ※For projects in above categories 4 or 5, the selected applicants may be requested to stay on site to manage their project during the Triennale period.</p>
Selected Proposals	<p>About 5 to 20 works will be selected (subject to circumstances) The selected applicants will be paid for production costs amounting from 500,000 yen to 2,500,000 yen. ※The final budget will be decided based on the estimates and other data submitted by the applicant. ※No other costs than the decided production fee will be paid to the applicant by the Setouchi Triennale Executive Committee, including transportation and lodging costs. ※The final allocation of any profits produced by the works must be decided upon in discussion with the Executive Committee. ※The startup costs of food and other projects should be discussed with the Executive Committee. ※Because the islands that will be the venue for the event are part of Setonaikai National Park, applicants may be asked to alter portions of their planned projects in accordance with the provisions of the Natural Parks Law.</p>
Documents for Submission	<p>① <b>Application Form (on back):</b> Attach to the front of your submission. ② <b>Project Proposal:</b> The following information must be included: • Project title / concept / description / production process / materials / size / production and installation schedule • Estimated budget (for food projects and other projects that will create revenue, the income and expenditure plan should be submitted ) • Visual materials such as drawings, model photographs, illustrations, etc. to help visualize the final project ③ <b>Reference materials such as a curriculum vitae or example(s) of previous work</b> ④ <b>CD-ROM</b> containing digital data of the above documents (in PDF, JPG, or MS Office [Word, PowerPoint]). ※For the text on the concept and contents of the project, it should be written in around 400 characters in Japanese or on half of an A4 sheet in English.</p>
Format	<p>Please combine the above mentioned documents into one volume of no more than 10 pages, A4 size paper or smaller, attached by staple. File folders, binders, or display panels cannot be accepted. However, the drawings / model photographs / illustrations etc. may be submitted in A3 size. The application must be submitted in Japanese or English. ※The submitted documents will not be returned. Whether they are disposed of or kept depends on the decision of the Executive Committee. If necessary, please make copies for yourself.</p>
Requirements	<ul style="list-style-type: none"> <li>• Number of submissions: No more than 3 proposed plans per person/group</li> <li>• Artwork conditions: No limitations on size, materials, weight, etc.</li> <li>• Site and environment conditions: In principle, the site must be returned to its original condition. In case that the site has functions, those functions must be maintained throughout the installation period.</li> <li>• Display period conditions: In principle, the artwork should be able to stay in good condition for the 193 day exhibition period. (events and performances excluded)</li> </ul>

Application period	<p><b>January 16, 2018</b> (Tues.) through <b>January 31, 2018</b> (Wed.) ※Applications must arrive by 5pm Japan Time on Jan. 31. Applications brought in person will not be accepted.</p>		
Application Procedure	<p>Please prepay the application fee, and submit the documents that are specified in this guideline.</p>		
Screening	<p>After Soichiro Fukutake (Setouchi Triennale General Producer) and Fram Kitagawa (Setouchi Triennale General Director) make a selection considering the conditions of the venues and the involvements of the residents, the Executive Committee will decide. First Screening: By review of application documents ① February – May 2018 (sequentially)      ② July – October, 2018 (sequentially) Secondary Screening: By interview. There may be a site visit if necessary. ※Those who pass the first screening will be notified directly by the Secretariat. ※No inquiries on the screening results can be accepted, so please refrain from contacting us.</p>		
Announcement of Screening Results	<p>The screening results will be announced sequentially after late March 2018. ※The final results will not be notified individually. ※The names of the participating artists will be announced on the official website without mention of whether they were selected through open call or not. ※The final announcement of the participating artists is planned for public release around October 2018.</p>		
Application Fee	<p>Amount: 1,000 yen (per each proposal) Please pay by method (1) or (2) For applicants overseas, pay by method (2) (1) <b>Postal money transfer:</b> pay to the account below. ※Only for those who live in Japan ※Any transfer fees are charged to the applicant ※Please be sure that the name of the sender's account is the same as the applicant's name Account number: 01670-6-52838 Account name: 瀬戸内国際芸術祭実行委員会 (2) <b>Pay Pal:</b> pay according to the instructions on the official Triennale website. Please attach a printout of the completed payment screen to your application.</p>		
Questions and Answers	<ul style="list-style-type: none"> <li>• We cannot respond to any individual inquiries by phone.</li> <li>• Send your questions to the Secretariat by fax, postal mail, or e-mail.</li> <li>• All questions and answers will be uploaded on the official website.</li> <li>• Question Deadlines: First round: Must be received by Oct. 20, 2017 (Fri.) → Answers will be posted on Nov. 7, 2017 (Tues.) Second round: Must be received by Nov. 30, 2017 (Thurs.) → Answers will be posted on Dec. 19, 2017 (Tues.)</li> </ul> <table border="1" data-bbox="1774 1360 2873 1537"> <tr> <td>Inquiries &amp; Address for Submission</td> <td>           Setouchi Triennale Executive Committee Office            Takamatsu Passenger Terminal Building 3F, 1-1, Sunport, Takamatsu, Kagawa            760-0019, JAPAN            Fax: +81-(0)87-813-0858 / E-mail: proposal@setouchi-artfest.jp            Official Website: http://setouchi-artfest.jp/en/         </td> </tr> </table>	Inquiries & Address for Submission	Setouchi Triennale Executive Committee Office Takamatsu Passenger Terminal Building 3F, 1-1, Sunport, Takamatsu, Kagawa 760-0019, JAPAN Fax: +81-(0)87-813-0858 / E-mail: proposal@setouchi-artfest.jp Official Website: http://setouchi-artfest.jp/en/
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Site Visit Tours	<p>1st tour: November 11 (Sat.) and 12 (Sun.), 2017 2nd tour: November 18 (Sat.) and 19(Sun.), 2017 ※Advance application is required. Detailed information will be provided on our website after October 10, 2017 (Tue.). ※Whether you participate or not in the site visit tours has no effect on the screening process. You can apply without participating in a site visit tour.</p>		
Copyright and Royalty Information	<ul style="list-style-type: none"> <li>• The Executive Committee will reserve the ownership of the project proposal</li> <li>• The applicant will reserve the artistic copyright of the project proposal.</li> <li>• The plan drawings and visual images from the proposals may be used for purposes related to publicity and promotion of the Triennale, official publications, website, press releases, etc., when determined necessary by the Secretariat, with no royalty payment to the applicant.</li> </ul>		